



ADDITIONAL CHARGES

updated 02/01/2023

The purpose of this document is to explain the fees associated with services outside the standard psychotherapy session.

Phone calls: \$30.00 per 15 minute interval

Conversations not related to scheduling and rescheduling appointment times will be charged and those longer than 15 minutes will need to be scheduled in advance.

- Consultations with client or guardian outside of the schedule clinical hour
- Consultations with attorneys or Guardian ad-litem
- Consultations with school personnel
- Consultations with probation officer
- Any other phone contact regarding client's case

Report Writing: \$125.00 per report

Depending on the request, we may be able to do the report in session; however, if it requires more time, we will charge accordingly.

- Reports for attorneys or Guardian ad-litem
- School transfer letters
- FMLA paperwork
- Homebound request
- Any other request for written correspondence

Additional Services: outside the schedule clinical hour - \$125.00 per hour

- Reading emails
- Reading journals or letters the client shares
- Reviewing records from other agencies
- Review and reading any other correspondence

Records Request: Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) a covered entity may charge an individual or the individuals' personal representative a reasonable cost-based fee pursuant to 45 CFR 164.524. The maximum fees in Missouri as of 2/1/2023 are:

- Search Fee: \$28.57
- Pages 1+: \$0.66 per page
- Storage Fee: \$24.40 (additional fee if records are retrieved from an off-site location)
- Max fee for electronic records: \$125.20

Court Fees: Clients are discouraged from having us subpoenaed or having us provide records for the purpose of litigation. One should be mindful that the effectiveness of counseling is based on trust, honesty, and

willingness to be open in a safe place. Involving the legal system in counseling interferes with the treatment process and can pose significant psychological risks.

If a client requires a therapist to be involved in legal matters, he or she will be responsible for the addition fees outlined in this document:

- Preparation Time: \$200/hr
- Phone Calls \$200/hr (billed in 15 minute increments)
- Time required in giving testimony: \$250/hour
- Mileage: \$0.40/mile
- Time away from office due to depositions or testimony: \$200/hr
- Filing documents with the court: \$100 flat fee
- Minimum charge for court appearance: \$1500.00

A nonrefundable, non-transferable retainer fee of \$1,500 is due in advance. If a subpoena or notice to meet attorney(s) is received without a minimum of 48-hour notice, there will be an additional \$250 “express” charge. If the case is reset or continued with less than 72 hours notice, then the client will be charged \$500 (in addition to the original retainer of \$1,500).